



# PARK VIEW PRIMARY SCHOOL

60 Pasir Ris Drive 1 Singapore 519524. Tel: 6585 1421 Fax: 6585 1401

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## A. RULES FOR PARTICIPATING IN ONLINE VIDEO CONFERENCING SESSIONS

Students are to observe the following rules when they participate in online sessions with their teachers during Home-Based Learning (HBL):

1. Students will be informed through their teachers of the meeting details to join the online session – e.g. date and time of session, login link or meeting ID to join the online lesson.
2. Students are not to share the log-in link or Meeting ID with others.
3. Students are to use their real names to login, and not nicknames.
4. Students are to wait for their teachers to verify them to join the online session. Note the teachers can deny students' entry if they are unable to recognise the nicknames.
5. Students are to switch on their cameras to allow their teachers to identify them.
6. Screen sharing is strictly to be carried out by teachers (host) only.
7. Students are to observe cyber etiquette. They should respect others by using appropriate language and not send inappropriate content to their peers.



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## B. SLS Support for Home-based Learning (HBL)

Should your child requires SLS support for HBL, you may refer to the following table (information was shared previously in PG and school website).

### School Operating Hours

During school operating hours; i.e., **Mondays to Fridays (8:00 am - 4:00 pm)**, should your child have any SLS queries including SLS access matters such as unlocking of SLS accounts, they may contact the following:

- Resetting password and lesson assignments: Contact respective subject/form teachers via email/class dojo.
- For SLS access matters such as unlocking of SLS accounts: call School-based Helpline: 9784 7434 or email: [admin\\_pvps@moe.edu.sg](mailto:admin_pvps@moe.edu.sg)

### Non-School Operating Hours (after 4 pm on weekdays and during weekends)

Outside the school operating hours, students should contact the **SLS Helpdesk** for support.

- Call SLS Helpdesk at 6702 6513  
  
Mondays - Fridays: 4:00 pm - 9:00 pm  
Saturdays: 9:00 am - 3:00 pm  
\*Closed on Sundays & Public Holidays
- Email SLS Helpdesk at [helpdesk@sls.ufinity.com](mailto:helpdesk@sls.ufinity.com)

When emailing the SLS Helpdesk, students should include their full name, name of school and form class.

## C. Queries beyond School Operating Hours

Please note that outside school operating hours, should your child has matters not related to SLS but require the assistance of form or subject teachers, we seek your understanding that teachers might only be able to respond the following working day.

Thank you for playing your part in ensuring a safe digital learning environment for everyone and supporting your child in his/her learning from home.